SCHOOL COMMITTEE HULL PUBLIC SCHOOLS HULL, MA 02045

SCHOOL COMMITTEE MINUTES MONDAY, APRIL 10, 2017

SCHOOL COMMITTEE MEMBERS PRESENT

Eric Hipp, Chair (present) Stephanie Peters, Vice Chair (present) Jennifer Fleming, Secretary (present) Kelley Huxtable, Member (present) David Twombly, Member (present)

STAFF MEMBERS PRESENT

Kathleen I. Tyrell, Superintendent of Schools Judith Kuehn, Assistant Superintendent David DeGennaro, Business Administrator Maggie Ollerhead, Secretary to the Superintendent

1.0 Call to Order

The meeting was called to order by Eric Hipp, Chair at 7:03 p.m. at Hull High School Second Floor Exhibition Room, 180 Main Street with the salute to the Flag.

There was a moment of silence for former student and son of a current bus driver, Chad Richardson and former student Rachel Von Tungeln.

- 2.0 Approval of Agenda
 Motion: Stephanie Peters
 Move to approve the April 10, 2017 as presented
 Vote: 5-0-0
- 3.0 Input from Public on Agenda Items None
- 4.0 Student Representative None
- 5.0 Approval of Minutes None
- 6.0 Superintendent's Business Items
 - 6.1 Athletics and Drama User Fees

Mr. David DeGennaro, School Business Administrator, and Mr. James Quatromoni, Athletic Director/Community Outreach Coordinator, updated the Committee on the athletic program and fees associated with athletics, which included the following information:

- Student participation
- Current participation fees
- Total cost to run athletics program
- Funding sources

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- Gate receipts
- Hull Boosters Club and other donation support
- User fees
- General fund
- Funding breakdown for FY16
- FY17 sports teams
- FY17 co-op sports teams

Mr. DeGennaro and Mr. Quatromoni recommended keeping the fees the same.

Motion: Stephanie PetersSecond: Kelley HuxtableMove to maintain the athletic fees at current rates as presented.Vote: 5-0-0

Mr. Michael Devine, Hull High School Principal, updated the Committee on the drama program and fees associated with drama, which included the following:

- 2016-2017 performances
- Financial structure
- Student activity account
- Drama donations revolving account
- Drama user fees revolving account
- General fund allocation
- A Midsummer Night's Dream
- Festival Play
- The Drowsy Chaperone
- HHSTA fundraising
- HHSTA revenue
- HHSTA expenses
- NET
- Drama user fees

Mr. Devine and Mr. David DeGennaro recommended making no changes to the fee structure at this time.

Motion: Stephanie PetersSecond: David TwomblyMove to maintain the athletic fees at current rates as presented.Vote: 5-0-0

The Budget Hearing was taken out of order at 7:30 pm.

Public Budget Hearing

Motion: Stephanie PetersSecond: Kelley HuxtableMove to recess the regular meeting and move into the public budget hearing at 7:33 pm.Vote: 5-0-0

6.3 Dr. Tyrell informed the public that we are required to have an annual public hearing on the school budget. She said she worked closely with the town manager on a budget that meets the school department needs. She stated that this is the public's opportunity to comment. Mr. Twombly asked if there were any highlights in this budget and the Superintendent said the budget is pretty straight forward, we will not be adding or eliminating any programs. She added that she is hopeful to redeploy a position at the Jacobs School with someone whose training is related to social, emotional educational needs.

The Committee discussed the SSEC rental and the positive impact of having Hull children educated in their own town. Dr. Tyrell said that the rental moneys will be allocated in FY17 as they are in FY16.

There were no comments or questions from the public.

Motion: Stephanie PetersSecond: Jennifer FlemingMove to close the public budget hearing at 7:36 pm.Vote: 5-0-0

6.2 FY18 Budget Discussion

Special Education Overview and Budget

Ms. Philippa Young, Director of Student Services, presented the special education overview and budget, which included the following:

- Special education budget
- Why special education
- Special education process
- Individual education programs
- HPS initial evaluations
- HPS reevaluations
- Number of out-of-district students FY14-18
- Special education transportation
- OOD costs tuition and transportation
- Components of the special education budget
- Special education budget fluctuates
- Prediction of OOD tuition for FY8
- How to keep costs lower

Committee members asked questions related to special education programs, funding and staffing.

Revolving Funds

Mr. David DeGennaro, School Business Administrator, discussed the forecast of expenses and revenues that come in and go out of each of the revolving funds. He stated that Massachusetts General Laws specifies how the funds in each account can be used. The funds include:

- Integrated pre-school
- JASPER after school program
- Use of school property
- Jacobs school math league
- Hull Family Network
- School lunch program
- Lost books
- KidsCare/Adult Ed.

Mr. DeGennaro added that at the end of the year these funds are usually very low or depleted.

6.4 Hull High School Handbook

Ms. Nicole Nosek, Hull High School Assistant Principal, informed the Committee that other than dates, calendars, names and other routine update changes, there were the following changes:

- Page 16: Temporary Record: new sentence added which reads, "Each student's temporary record will be given to him/her upon graduation".
- Page 17: Waivers of Pre-requisites: This section was rewritten to reflect our current waiver process and reads, "A course prerequisite may be waived with written permission of the Principal. To attain a waiver the student must complete a waiver form and write a personal narrative explaining why the waiver should be granted. Students must also have their current teacher in the subject area in which they are applying for a waiver fill out a teacher recommendation form. All waiver requests must be turned in to the high school principal no later than one week after the due date of the signed course request sheet. Decisions granting waivers are based upon the student's record and available space and feedback from the teachers. Students may be required to complete an assessment (i.e. interview, writing prompt or placement test) in order to properly judge whether the student will likely find success in the class they are asking to waive into."
- Page 62: E. Health Policies: #3 added which reads, "Hull High School will make every effort to have a nurse attend field trips if a student attending a field trip requires medical monitoring."

Motion: David TwomblySecond: Stephanie PetersMove to accept the Hull High School Handbook as presented.Vote: 5-0-0

6.5 Professional Development Reschedule Date

Dr. Tyrell requested a vote to reschedule the early release day/professional development that was originally scheduled for March 14, 2017 to Monday, June 12, 2017.

Motion: Stephanie Peters Second: Kelley Huxtable Move to reschedule March 14, 2017 early release day/professional development day to Monday, June 12, 2017.

Vote: 5-0-0

7.0 School Committee Business Items

7.1 South Shore Vocational Tech Study Committee

Mr. Hipp informed the Committee that he had invited the SSVT Committee to this meeting. He received a confirmation email on Friday from the chair of the Committee, Jennifer Constable, but then received another email on Saturday stating that only one member could attend. Mr. Hipp will invite them to the April 24, 2017 meeting.

8.0 School Committee Policy Issues

Motion: Stephanie Peters Second: David Twombly Move to accept the following policies for first reading Access to Digital Resources Policy IJND Policy IJNDA Video Usage in Classroom Policy IJNDB Internet Acceptable Use Policy Policy IJNDC Mobile Computing Device Acceptable Use Policy Policy IJNDC-E1 Hull Public Schools Student Pledge for Mobile Computing Device Use Policy IJNDC-E2 Mobile Computing Device Acceptable Use Agreement Signature Page Policy IJNDD Faculty Interaction with Students Using Social Media Vote: 5-0-0

9.0 Old Business Items

- 9.1 Sub-Committees
- The Capital Outlay Committee met last week and discussed going forward since the building studies have been done. Next step is to look at the town as a whole with a different plan.
- The Communication Outreach Sub-committee met with John Guilfoil, who owns a small firm that gets out press releases about the good things happening in municipalities and school districts. Ms. Fleming stated that they deal with several different news outlets and are reasonably priced. They will provide us with 6 press releases each month and also include crisis management. We have good news to share and it will help us spread it. The Committee decided to move forward with the firm on a trial basis for now and then bring it back to the entire Committee for consideration in September. Mr. Guilfoil worked with Mayor Menino and the Boston Globe before this.
- The Marijuana Task Force had one meeting and decided to go for a moratorium, as have most towns. I will be in the town meeting warrant and be discussed at town meeting.

9.2 Acceptance of Donations

Move to accept the following donation as presented:

• \$15,000 from Hull Boosters Club to the athletic department **Vote**: 5-0-0

10.0 New Business

Mr. Hipp stated that there is a new bill proposed by the state to have police officers carry EPI pens.

11.0 Approval of Warrants

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None

12.0 Correspondence to and Comments from School Committee Members Ms. Peters said she went to the C Note on Friday night to watch the high school students sing and perform. She thanked the C Note for letting our students perform and a portion of the proceeds are donated back to the music department.

13.0 AdjournmentMotion: Stephanie PetersMotion to go adjourn at 8:57 pm.Vote: 5-0-0

Second: David Twombly

Attachments:

- 1. Athletics presentation
- 2. Drama presentation
- 3. Special education presentation
- 4. Hull High School Handbook

These Minutes of a meeting of the Hull School Committee were approved and adopted by the Committee on June 5, 2017

Jennifer Fleming, Secretary Hull School Committee